

3P PBH Return Instructions

COUNTRY: The Netherlands

BASE NAME: Global Distribution Centre - AMS

Scope

The Shipping Instruction should be used to ship the issued goods to the destination. If followed as described per below procedures and requirements there should be no reason for delays.

1. General Information

Entity:	Heli-One (Netherlands) BV
Country:	The Netherlands
Airport of destination (IATA):	Amsterdam Schiphol (AMS)
Responsible CSO	As advised by CS team
Custom Broker	Lubbers Global Forwarding

2. Addresses

Make sure your documentation matches the address below. If this address is different than the address you have contact the responsible CSO for the customer.

Consignee on Invoice/ AWB

Consignee on Airfreight Invoice/AWB Heli-One (Netherlands) BV Global Distribution Center, Fokkerweg 300, Building 15, 1438AN, Oude Meer, The Netherlands EORI# NL002724340	Consignee on Courier AWB from outside of the EU Heli-One (Netherlands) BV c/o Lubbers Global Freight BV Jacobus Spijkerdreef 190, 2132 PZ, Hoofddorp, The Netherlands	Notify Broker Lubbers Global Freight BV Jacobus Spijkerdreef 190, 2132 PZ, Hoofddorp, The Netherlands
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3. Guideline to Ship

This is a step by step guide how to ship parts to this location.

Packing requirements

- All wood products made from raw wood will be subject to wood packaging regulations in most countries. Exemptions will be manufactured wood (i.e.: plywood, fibreboard, etc. provided they are not supported by raw wooden products).

DG Cargo:

The IATA rules and regulations concerning dangerous goods apply. The shipper must prepare all DG in accordance with the latest regulations. This includes: packaging, labeling, licencing and documentation.

Shipping documentation required:

- 1 original invoice inside the box and one copy on the outside of the box
- Current or last valid airworthiness certification - copy outside the box
- CE declaration/certificate – 1 copy per part if required
- Fumigation certificate required if no ISPM markings present (if wood package)
- DG Declaration (if required)

4. Invoice Details

All invoices and packing list should display the following compliance elements:

- Shipped by air, CIP Airport Destination (Amsterdam/AMS) (Incoterms 2020)
- Shipped by courier, DAP Airport Destination (Oude Meer/AMS) (Incoterms 2020)
- Value stated for customs purposes only,
- Country of Origin,
- Currency
- HS Code
- Export Control Classification Number (ECCN)
- State on invoice if parts are serviceable or unserviceable
- Current or last valid airworthiness certificate number (FAA/EASA/TCCA etc.)

Note: *The following statements should be noted on every Invoice for customs' clearance purposes:*

- If part is a PBH covered component, invoice should state – “**PBH core return**”.

5. Pre-shipment approval

All invoices must be sent to the mailing list below for written approval **before the shipment departs:**

- Responsible CSO – depending on project/contract
- Trade Compliance Team – globalcustomsmanager@chcheli.com
- AMS Receiving – Receiving Department at the GDC
- Leon Allassi – Supervisor GDC (+31 23 5555 567 / leon.allassi@heli-one.com)
- Lubbers Global Forwarding Import - nl.imp@lubbers.net (for shipments requiring customs clearance)

Mailing list:

- Responsible CSO ; amsreceiving@heli-one.com ; globalcustomsmanager@chcheli.com ; nl.imp@lubbers.net