

## 3P PBH Return Instructions

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*COUNTRY: Canada*

*ENTITY NAME: Heli-One Canada ULC*

### Scope

The Shipping Instruction should be used to ship the issued goods to the destination. If followed as described per below procedures and requirements there should be no reason for delays.

### 1. General Information

<b>Entity:</b>	Heli-One Canada ULC.
<b>Country:</b>	Canada
<b>Airport of destination (IATA):</b>	Vancouver International Airport (YVR)
<b>Responsible CSO</b>	As advised by CS team
<b>Custom Broker</b>	Livingston International INC.

### 2. Addresses

*Make sure your documentation matches the address below. If this address is different than the address you have contact the responsible CSO for the customer.*

### Consignee on Invoice/ AWB

<b>Consignee on Airfreight Invoice/AWB</b> Heli-One Canada ULC. c/o Livingston International Inc. 8500 River Road, Delta, BC V4G 1B5, Canada	<b>Notify Broker</b> Livingston International Inc. 1140 West Pender Street, Suite 720, Vancouver, BC V6E 4H5, Canada
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### 3. Guideline to Ship

*This is a step by step guide how to ship parts to this location.*

### Packing requirements

- All wood products made from raw wood will be subject to wood packaging regulations in most countries. Exemptions will be manufactured wood (i.e.: plywood, fibreboard, etc. provided they are not supported by raw wooden products).

### DG Cargo:

The IATA rules and regulations concerning dangerous goods apply. The shipper must prepare all DG in accordance with the latest regulations. This includes: packaging, labeling, licencing and documentation.

### Shipping documentation required:

- 1 original invoice inside the box and one copy on the outside of the box
- Current or last valid airworthiness certification - copy outside the box
- CE declaration/certificate – 1 copy per part if required
- Fumigation certificate required if no ISPM markings present (if wood package)
- DG Declaration (if required)

#### 4. Invoice Details

All invoices and packing list should display the following compliance elements:

- Shipped by air, DAP Airport Destination (Vancouver/ YDT) (Incoterms 2020)
- Shipped by courier, DAP Airport Destination (Incoterms 2020)
- Value stated for customs purposes only,
- Country of Origin,
- Currency
- HS Code
- Export Control Classification Number (ECCN)
- State on invoice if parts are serviceable or unserviceable
- Current or last valid airworthiness certificate number (FAA/EASA/TCCA etc.)

**Note:** *The following statements should be noted on every Invoice for customs' clearance purposes:*

- If part is a PBH covered component, invoice should state – “**PBH core return**”.

#### 5. Pre-shipping pre-alert

All invoices must be sent to the mailing list below for approval **before the shipment departs:**

- Responsible CSO – depending on project/contract
- Trade Compliance Team – [globalcustomsmanager@chcheli.com](mailto:globalcustomsmanager@chcheli.com)
- Scott Buchanan - Supervisor at YDT [scott.buchanan@heli-one.com](mailto:scott.buchanan@heli-one.com)
- YDT Receiving dept - [BBReceiving@heli-one.ca](mailto:BBReceiving@heli-one.ca)
- Livingston International Inc. - [yvr@livingstonintl.com](mailto:yvr@livingstonintl.com)

Mailing list:

- Responsible CSO ; [scott.buchanan@heli-one.com](mailto:scott.buchanan@heli-one.com) ; [BBReceiving@heli-one.ca](mailto:BBReceiving@heli-one.ca) ; [globalcustomsmanager@chcheli.com](mailto:globalcustomsmanager@chcheli.com) ; [cst88260@livingstonintl.com](mailto:cst88260@livingstonintl.com) ; [branch815@livingstonintl.com](mailto:branch815@livingstonintl.com) ; [yvr@livingstonintl.com](mailto:yvr@livingstonintl.com)